

## APA Style Citations



# APA Style Citations

*7th edition*

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- Added new Chapter “What is a Citation”
- Chapter “Why we Cite” expanded
- Chapter “Why Apa”: renamed “What is Apa” and revised
- Chapter “Exploring Source Types” info expanded; subchapter headings changed (to “How Do I Know The Source Is...”)
- Chapter “How Do I Know The Source Is A Webpage?”: changed the CAST webpage example to UNESCO example
- Added new Chapter “Activity: Which Source Type is This?”
- Chapter “Two Types of Citation”: replaced image with own image and updated content
- Chapter “Creating Reference List Citations”: divided into four separate chapters:
  - Creating Reference List Citations: Journal Articles
  - Creating Reference List Citations: Trade Articles
  - Creating Reference List Citations: Webpages
  - Creating Reference List Citations: Books/ebooks
    - added H5P activity “The 4Ws” for trade articles, webpages, books/ebooks chapters
    - added two new H5P activities for each of the four chapters (Exercise 1: Find the elements needed for a reference list citation; Exercise 2: How do you write each citation element in APA Style?)
- Chapter “Creating Reference List Citation Activity”: Removed activities 1 and 3, added new activity
- Created separate chapter for the Overview of the four Ws infographic
- Chapter “What is an In-Text Citation”: added own content; removed image of crumpled paper and of corresponding references
- Chapter “How it All Works Together”: replaced corresponding references image
- Chapter “APA and Writing Support”: updated to reflect KPU resources
- Chapter “Conclusion”: created own Feedback form using LibWizard



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# Preface

This version of *APA Style Citation* is a modified version of APA Style Citation Tutorial by Sarah Adams and Debbie Feisst, University of Alberta Library. Changes to the original version of the book are listed in the Back Matter of this book.

The original version of this book, APA Style Citation Tutorial by University of Alberta Library is an adaptation of Introduction to APA Library Tutorials by NorQuest College Library. Both are licensed under a Creative Commons Attribution-NonCommercial-ShareAlike 4.0 International License.

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# Introduction

Welcome to APA Style Citation!

Throughout your time at KPU, you will be expected to do your academic work in a way that aligns with the university's standards of academic integrity. Amongst other things, this means that you are expected to cite the sources you are using in your work, and do so correctly.

These modules are designed to help you learn about the basics of APA Style citations.

## *Learning Outcomes*

After completing this tutorial, you will be able to:

1. Explain why using citations is important
2. Recognize cues within sources to identify their source type
3. Create and format reference list and in-text citations in APA Style
4. Access resources to help you with APA Style citation.



## PART I

# PART ONE: WHY DO WE CITE?

### *Learning Outcome*

After completing this part, you will be able to:

- define what a citation is
- explain why using citations is important






# 1. What Is a Citation?

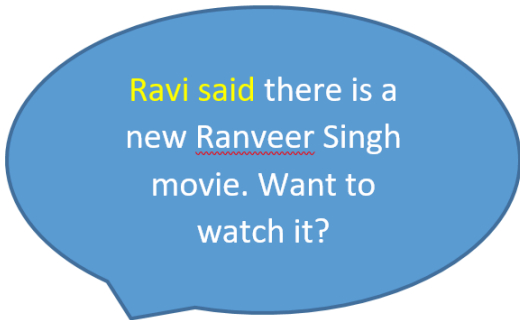
## What is a citation?

You may think of referencing as something specific only to academic discourse, but we actually use references informally in our daily lives all the time. You are doing this to let the other person know from where you got this information.

### Everyday referencing examples



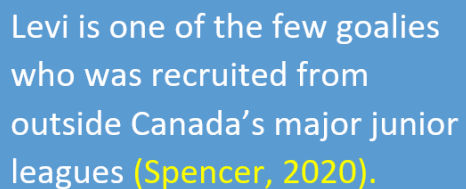
I **just read** that Levi was the top goalie in the World Juniors. Awesome, eh?



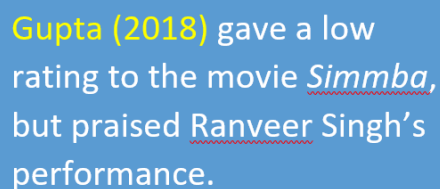
**Ravi said** there is a new Ranveer Singh movie. Want to watch it?

In academic discourse, we are doing a similar type of referencing, but it happens in a more formal and prescribed way through a process called **citation**. In a citation, you will give very specific key information.

### Academic referencing examples



Levi is one of the few goalies who was recruited from outside Canada's major junior leagues (**Spencer, 2020**).



**Gupta (2018)** gave a low rating to the movie Simmba, but praised Ranveer Singh's performance.

These are **in-text references** where only very brief information is given, usually the author and the year of publication. Each in-text reference must also have an entry in the **reference list** at the end of your writeup with more information, so the reader can find the source.



### Key Takeaways

A citation:

- is a reference to a source of information
- gives specific key information about the source, so the reader can find it
- gives brief information in the text and more detailed information in a reference list at the end

## 2. Why Do We Cite?

### Why is citing important?

#### 1. For Scholarly Communication

Academics engage in conversations to advance their knowledge and understanding of a subject. This happens mostly in written form through the publication of scholarly materials. In these academic conversations, it is necessary and expected that all prior thought is acknowledged and that all contributors to the conversation are credited. This is mostly done through citations.

Citing sources will situate a work in the current literature and will allow the reader to distinguish prior contributions from new original thought. Readers will be able to locate and read the cited sources to learn more about them, and they can check that thoughts and ideas are being passed on accurately.

By reading, analyzing, and including scholarly sources in your assignments, you are contributing to and participating in this scholarly communication. You are therefore expected to acknowledge all the sources from which you drew information.



#### 2. To Give Credit and Show Professionalism



In academic writing, it is considered ethically wrong to take credit for someone else's intellectual output. Citing your sources is a means of giving credit to the other person's efforts and to their findings. It shows respect for the intellectual output of others and demonstrates professionalism in your writing. To support your research and to add credibility to your arguments, you will mainly use scholarly and professional sources as evidence.

#### 3. To Avoid Plagiarism

To avoid plagiarism, you always need to give credit to the person whose work or idea you are using, whether you quote, paraphrase, summarize, or otherwise use the ideas of others. Written and spoken words, music and videos, movies, performances, artwork, photographs, graphs, tables, figures, diagrams, data, computer code, and any other intellectual or creative product must be cited. This applies even if the original author agrees that you can use their intellectual output or if you paid to use it. It also applies to reusing your own work without citing it.



### *Key Takeaways*

The main reasons why we cite are to:

1. Participate in scholarly communication
2. Give credit to our sources
3. Avoid plagiarism

**It might help to think:** is this my own idea or did I read or hear about it in one of my sources? If it came from somewhere else, cite it.

### 3. What is APA Style?

APA Style is a set of guidelines covering many different aspects of scholarly writing, including:

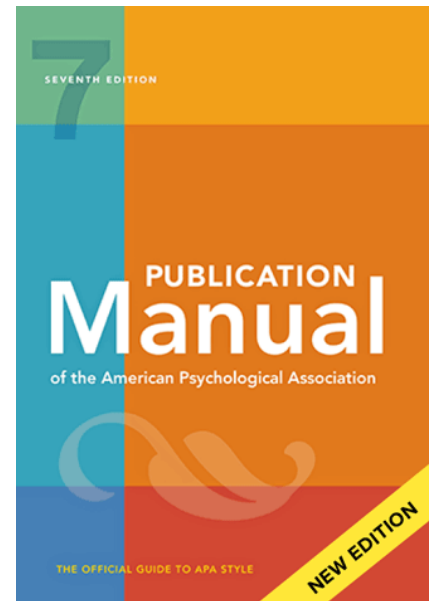
- formatting (title page setup, margins, line spacing, font, headings, etc.)
- mechanics of style (spelling, punctuation, capitalization, italics, etc.)
- grammar
- use of bias-free language
- references/citations

The APA Style Manual is published by the American Psychological Association (APA) and is used in psychology, nursing, business, communications, criminology, engineering, and related fields.

Check out the APA Style website for more info!

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Image from: Publication Manual of the American Psychological Association, 7th edition.





## PART II

# PART TWO: EXPLORING SOURCE TYPES

### *Learning Outcome*

After completing this chapter, you will be able to:

- Recognize cues within sources to identify which type of source it is





## 4. Exploring Source Types

To identify the correct APA citation elements needed for your reference list citation, **you first need to know what type of source** you have. Looking at a source's visual clues can help you figure this out.


A source can be in different formats. For example:

- a book can be in print or available online as an ebook
- an article can be in a print journal or available online in a Library database or on a journal webpage
- a video can be on a DVD or streamed online
- and so on...

Other sources exist only electronically, such as blogs or websites and their individual webpages.

It can be a bit confusing figuring out what type of source you have. To help, we will go through some examples of source types and clues to look for.

## 5. How Do I Know The Source Is A Book or eBook?

Click on the  symbol to learn about the clues that help to identify a **Book or eBook**.



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*<https://kpu.pressbooks.pub/apastyle/?p=38#h5p-8>*



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*<https://kpu.pressbooks.pub/apastyle/?p=38#h5p-9>*



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*<https://kpu.pressbooks.pub/apastyle/?p=38#h5p-10>*



*An interactive H5P element has been excluded from this version of the text.*

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*<https://kpu.pressbooks.pub/apastyle/?p=38#h5p-11>*

### **Work's reference citation:**

Kanu, Y. (2011). *Integrating Aboriginal perspectives into the school curriculum: Purposes, possibilities and challenges*. University of Toronto Press.

## 6. How Do I Know The Source Is A Trade Publication?

Click on the  symbol to learn about the clues that help to identify a **trade publication**.



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<https://kpu.pressbooks.pub/apastyle/?p=34#h5p-4>*




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<https://kpu.pressbooks.pub/apastyle/?p=34#h5p-5>*

### Work's reference citation:

Stone, A. (2020, January/February). The end of discipline in the classroom. *Teach*, 26-29. [https://issuu.com/teachmag/docs/teach\\_janfeb2020](https://issuu.com/teachmag/docs/teach_janfeb2020)

## 7. How Do I Know The Source Is A Journal Article?

Click on the  symbols to learn about the clues that help to identify a **scholarly journal article**.




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<https://kpu.pressbooks.pub/apastyle/?p=32#h5p-1>

**Work's reference citation:**

Kirkpatrick, L., Brown, H. M., Searle, M., Smyth, R. E., Ready, E. A., & Kennedy, K. (2018). Impact of a one-to-one iPad initiative on Grade 7 students' achievement in language arts, mathematics, and learning skills. *Computers in the Schools*, 35(3), 171-185. <https://doi.org/10.1080/07380569.2018.1491771>

## 8. How Do I Know The Source Is A Webpage?

Click on the  symbol to learn about the clues that help to identify a **webpage**.



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<https://kpu.pressbooks.pub/apastyle/?p=36#h5p-6>

### Work's reference citation:

United Nations Educational, Scientific and Cultural Organization. (n.d.). *What UNESCO does on literacy*.  
<https://en.unesco.org/themes/literacy-all/action>

## 9. Activity: Which Source Type Is This?

### Activity 1





# specialty food

FALL 2020 | SPECIALTYFOOD.COM

## 12 Under 35: Breakout Talent to Watch

Pictured: Gabrielle Etienne, Tall Grass Food Box

### HOLIDAY ISSUE

Product Roundups of  
Gift Packs and Mission-  
Driven Products

The New  
Cocktail Culture

sofi™ Award  
Winners



### CATEGORY EDUCATION



PHOTO: INTELLIGENTSIA

Modelaine Longoria-Garcia,  
partner, Pacific Coffee Research

PHOTO: PACIFIC COFFEE RESEARCH



**"I noticed a lot of people on social media have been saying, 'Wow, I do not know how to make good coffee, and I appreciate my local barista a lot more.'"**

50 SPECIALTY FOOD



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## Activity 2

The screenshot shows a web browser displaying the Healthline article "What Is Veganism, and What Do Vegans Eat?". The URL in the address bar is <https://www.healthline.com/nutrition/what-is-a-vegan>. The page features the Healthline logo, a search bar, and a "SUBSCRIBE" button. The article is categorized under "NUTRITION" and is marked as "Evidence Based". It includes a medical review by Alina Petre, MS, RD (NL) dated August 26, 2019. The article content begins with "Veganism is becoming increasingly popular." and mentions that several celebrities have gone vegan. A sidebar on the left contains social media sharing icons for Facebook, Twitter, Print, Pinterest, and Email. A right sidebar contains an advertisement placeholder that says "Ad closed by Google" and a copyright notice "© 2005-2020 Healthline Media".



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## Activity 3

[Download PDF](#)[Share](#)[Export](#)

## Appetite

Volume 127, 1 August 2018, Pages 364-372



# A model of the dynamics of household vegetarian and vegan rates in the U.K.

James Waters

[Show more](#)

<https://doi.org/10.1016/j.appet.2018.05.017>

[Get rights and content](#)

## Abstract

Although there are many studies of determinants of [vegetarianism](#) and [veganism](#), there have been no previous studies of how their rates in a population jointly change over time. In this paper, we present a flexible model of vegetarian and vegan dietary choices, and derive the joint dynamics of rates



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## Activity 4

	<p><b>Vegetarian America</b></p> <p><i>A History</i></p> <p>KAREN IACOBBO and MICHAEL IACOBBO</p> <p><i>Foreword by Andrew Linzey</i></p> <p><b>PRAEGER</b></p> <p>Westport, Connecticut London</p>	<p><b>Library of Congress Cataloging-in-Publication Data</b></p> <p>Iacobbo, Karen.</p> <p>Vegetarian America : a history / Karen Iacobbo and Michael Iacobbo ; foreword by Andrew Linzey.</p> <p>p. cm.</p> <p>Includes bibliographical references and index.</p> <p>ISBN 0-275-97519-3 (alk. paper)</p> <p>1. Vegetarian history. I. Iacobbo, Michael. II. Title.</p> <p>TX837.I22 2004</p> <p>613.2'62—dc22 2003027344</p> <p>British Library Cataloguing in Publication Data is available.</p> <p>Copyright © 2004 by Karen Iacobbo and Michael Iacobbo</p>
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<https://kpu.pressbooks.pub/apastyle/?p=186#h5p-32>

## 10. Source Types Summary



The first step in creating an APA reference citation is to identify the type of source you are using.

After figuring out the type of source you are citing, you can move on to identifying the information needed to create a reference list citation for that source. Using a previous reference citation example can help!

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## PART III

# PART THREE: REFERENCE LIST CITATIONS

### *Learning Outcome*

After completing this chapter, you will be able to:

- Create and format reference list citations in APA style



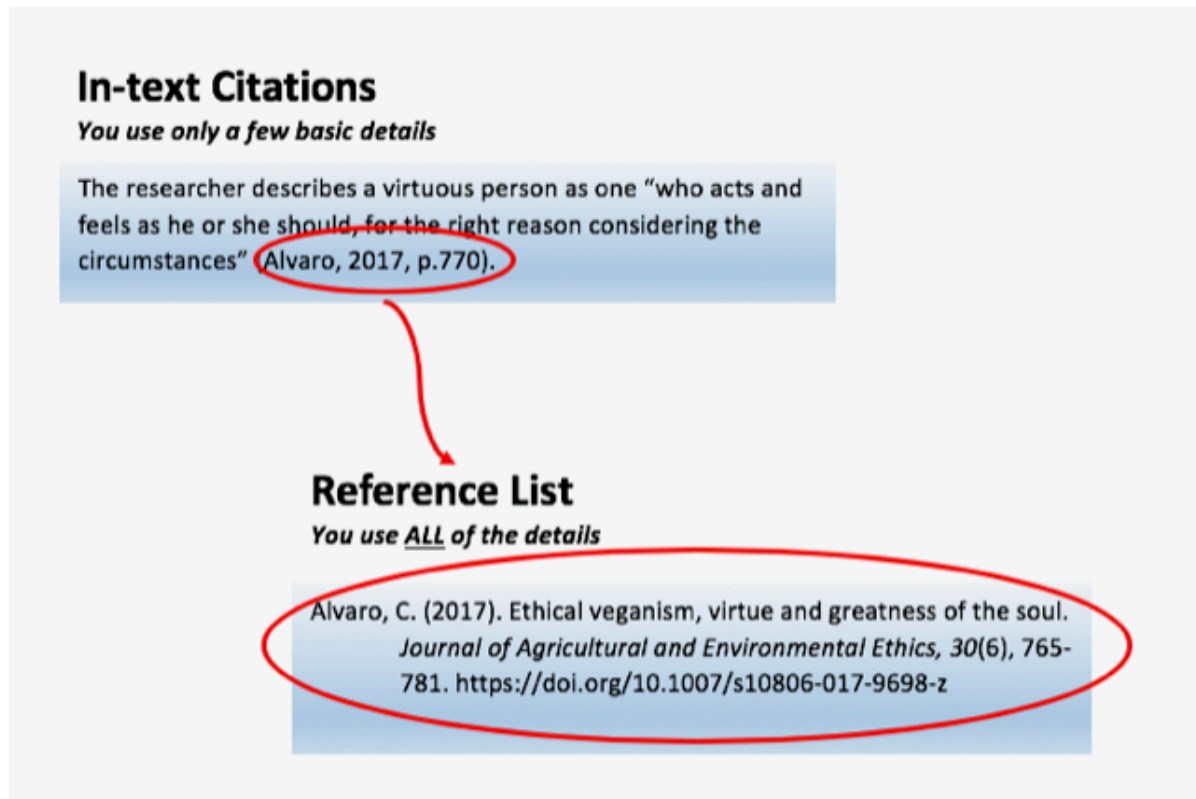


# 11. Two Types of Citation

In APA Style, there are **two** parts to every citation: an in-text citation and a reference list citation.

**In-text citations** use only a few details of the source, enough to locate its matching reference citation in the reference list.

**Reference list citations** provide more information about the source, so that the reader can find it if they wish.



We will discuss both of these separately first and then together later. First, we will discuss reference list citations.

## 12. What is a Reference List Citation?

A reference list is an alphabetized list located on a separate page at the end of your paper that lists all the reference citations for the sources used in your paper to support your research.

Each reference citation includes key elements referred to as the **Four W's**:

Who?	When?	What?	Where?
			
Author	Date	Title	Source Location

Asking these 4 questions helps identify the key elements needed for a reference list citation.



Using APA resources to help create a reference citation is like using a recipe. The ingredients are the key pieces of information about a source (4Ws). If you're missing an ingredient, leave it out or substitute it.

Following a recipe's directions is like following a citation example. If you follow the directions and add the ingredients at the right point, then your recipe (i.e. your citation) will turn out!

You are not expected to memorize APA guidelines. Instead, use available resources (APA Quickguide and this tutorial) to help guide you. Over time you will become more comfortable with creating citations yourself.

Image Attributions:

"write-writer-type-machine-creative-idea" by mohamed hassan is licensed under CC0 1.0 International.

"[Calendar Months]" by unknown author is licensed under CC0 1.0 International.

"stack-of-food-books-2" by Cannelle is licensed under CC BY 4.0 International.

"512px-Internet2" by Fabio Lanari is licensed under CC BY-SA 4.0 International.

"Pancake recipe with ingredients Free Vector" by pikisuperstar is licensed under CC BY 4.0 International.

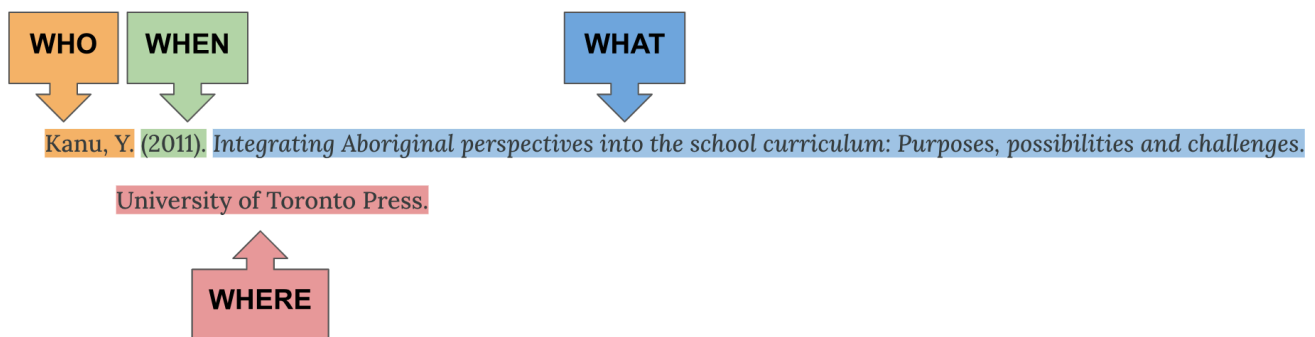
# 13. Creating Reference List Citations: Books/Ebooks

The 4 Ws for the book (there are four slides)



An interactive H5P element has been excluded from this version of the text. You can view it online here: <https://kpu.pressbooks.pub/apastyle/?p=216#h5p-40>

The citation for the book (click image to see it bigger)



The example above is an eBook accessed through a library database with no DOI.

- **Author:** is the book's individual author.
  - As always, use only initials for all given names.
- **Date:** the copyright date of the book, found on the copyright page (©2011).
  - This is the guideline for all books and eBooks. The release date of a book is not used.
- **Title:** is in sentence-case and italics as it is a stand alone work
  - If a title has a subtitle, it is separated by a colon (:) with the first word of the subtitle in upper-case.
- **Source location:** is the book's publisher (and for ebooks also the DOI or URL if available)
  - If the ebook is in a library database and has no DOI, treat the ebook like a print book and finish the citation with the book publisher; do not include the URL (unless your instructor asks you to do so)

**Now try it yourself!**

The Library's [APA Online Guide](#) is a great resource to have on hand for creating reference citations.

*Exercise 1: Find the elements needed for a reference list citation for this book*



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*<https://kpu.pressbooks.pub/apastyle/?p=216#h5p-38>*

*Exercise 2: How do you write each citation element in APA Style?*



*An interactive H5P element has been excluded from this version of the text. You can view it online here:*

*<https://kpu.pressbooks.pub/apastyle/?p=216#h5p-39>*

Image attribution: "[Colour coded and labelled image for a book/ebook" by University of Alberta Library's APA Style Citation Tutorial is licensed under [CC BY-NC-SA 4.0 International](https://creativecommons.org/licenses/by-nc-sa/4.0/).

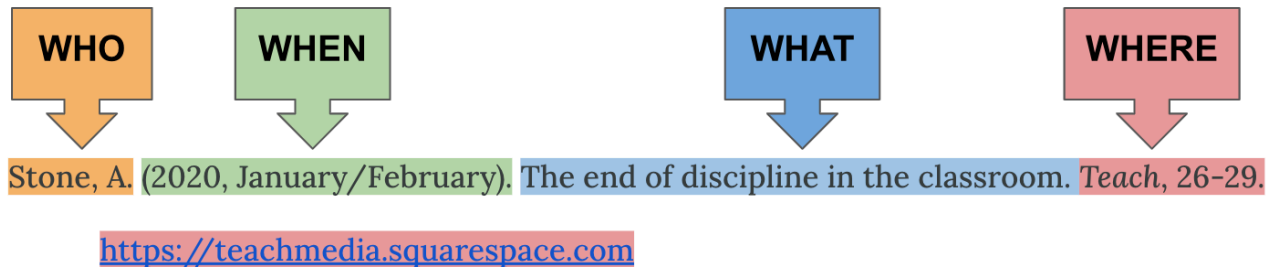
# 14. Creating Reference List Citations: Trade Publications

The 4 Ws for the trade article (there are four slides)



An interactive H5P element has been excluded from this version of the text. You can view it online here: <https://kpu.pressbooks.pub/apastyle/?p=210#h5p-41>

The citation for the trade article (click image to see it bigger):



The example above is an article in a trade publication accessed through its online version on an open website.

- **Author:** the article's individual author, as always last name followed by initials.
- **Date:** the publication date of the issue in () parentheses, Year-First, followed by the months.
- **Title:** the article title in sentence-case.
- **Source location:** the *Publication's Title* (in Title-Case and *italics*), the article page range, and hyperlinked URL.
  - This example has no volume or issue numbers, so they are skipped.

## Now try it yourself!

The Library's [APA Online Guide](#) is a great resource to have on hand for creating reference citations.

*Exercise 1: Find the elements needed for a reference list citation for this trade article*



*An interactive H5P element has been excluded from this version of the text. You can view it online here:*  
<https://kpu.pressbooks.pub/apastyle/?p=210#h5p-42>

### *Exercise 2: How do you write each citation element in APA Style?*



*An interactive H5P element has been excluded from this version of the text. You can view it online here:*  
<https://kpu.pressbooks.pub/apastyle/?p=210#h5p-43>

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# 15. Creating Reference List Citations: Journal Articles

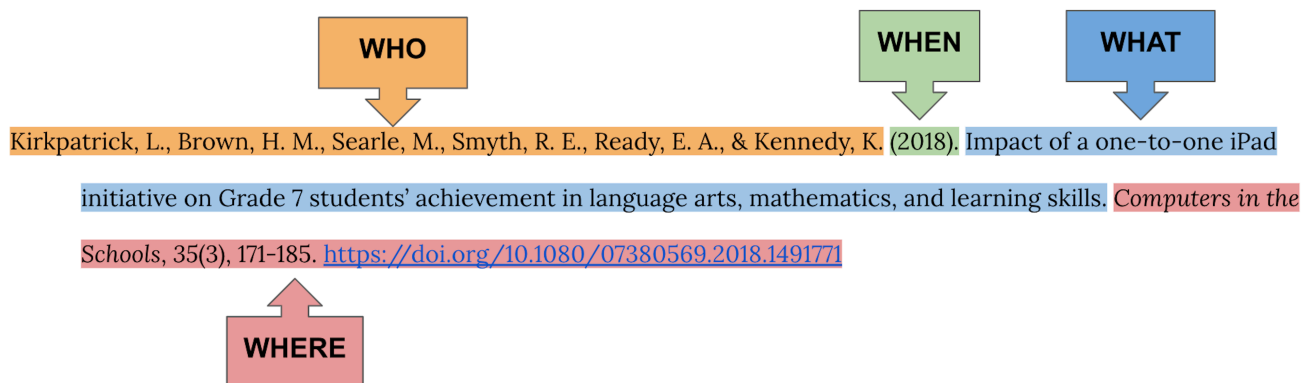
Next, we will use the 4 W's to look at creating reference citations for the various sources evaluated in the previous chapters. Pay close attention to the **punctuation** and font emphasis (*italic*, underline) used.

The 4 Ws for the journal article (there are four slides)



An interactive H5P element has been excluded from this version of the text. You can view it online here: <https://kpu.pressbooks.pub/apastyle/?p=61#h5p-12>

The citation for the journal article (click image to see it bigger)



- **Author:** is the Family name, Initials. for each author, with a comma in between, and an ampersand (the and sign &) before the last author.
  - Authors are always ordered as they appear on the work.
- **Date:** is the publication date (Year) of the article.
- **Title:** is in sentence-case, as are all titles of works cited in APA Style.
- **Source location:** is the *Scholarly Journal Title* (in Title-Case and italics), *Volume number* (in italics) and Issue number (in parentheses), the article's page range, and hyperlinked DOI.
  - Note: The article is part of a larger source (the scholarly journal), so the source is *italicized* and **not** the article.

**Now try it yourself!**

The Library's [APA Online Guide](#) is a great resource to have on hand for creating reference citations.

*Exercise 1: Find the elements needed for a reference list citation for this journal article*



*An interactive H5P element has been excluded from this version of the text. You can view it online here:*  
<https://kpu.pressbooks.pub/apastyle/?p=61#h5p-33>

*Exercise 2: How do you write each citation element in APA Style?*



*An interactive H5P element has been excluded from this version of the text. You can view it online here:*  
<https://kpu.pressbooks.pub/apastyle/?p=61#h5p-34>

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"[Colour coded and labelled image for a journal citation]" by University of Alberta Library's APA Style Citation Tutorial is licensed under [CC BY-NC-SA 4.0 International](https://creativecommons.org/licenses/by-nc-sa/4.0/).



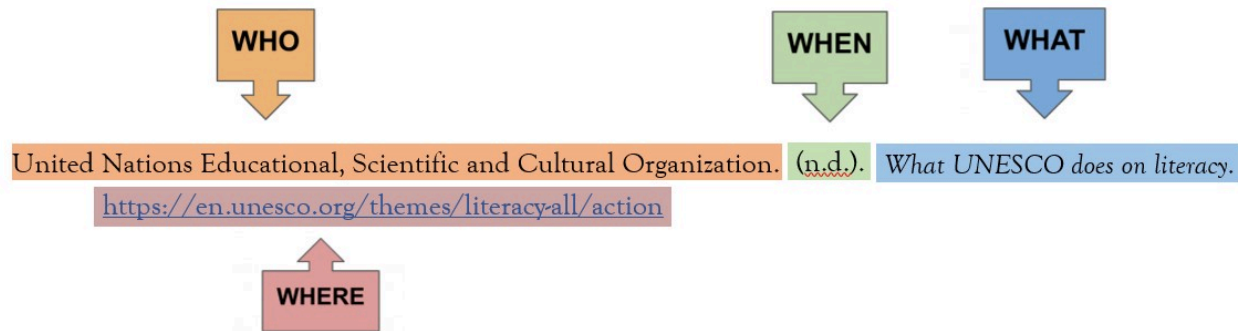
# 16. Creating Reference List Citations: Webpages

The 4 Ws for the webpage (there are four slides)



An interactive H5P element has been excluded from this version of the text. You can view it online here:  
<https://kpu.pressbooks.pub/apastyle/?p=213#h5p-35>

The citation for the webpage (click image to see it bigger)



The example above is a webpage with a group author that is the same as the publisher of the website .

- **Author:** UNESCO is an acronym for the organization's full name.
  - If the author is an acronym, spell out their full name.
- **Date:** the publication date of the webpage.
  - Do not use the website's copyright date for the date.
  - If no publication date is given, use (n.d.), meaning no date.
- **Title:** is in sentence-case and italics as it is an individual work.
- **Source location:** is the site name (if different from the author) and URL of the webpage.
  - If the author is the same as the site name (as in our example), only the author is included.

**Now try it yourself!**

The Library's [APA Online Guide](#) is a great resource to have on hand for creating reference citations.

*Exercise 1: Find the elements needed for a reference list citation for this webpage*



*An interactive H5P element has been excluded from this version of the text. You can view it online here:*

*<https://kpu.pressbooks.pub/apastyle/?p=213#h5p-36>*

*Exercise 2: How do you write each citation element in APA Style?*



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# 17. Activity: Creating Reference List Citations

**As you've learned, creating a reference citation requires a few steps:**

1. Identify the type of source,
2. Identify the 4W's of the work (Who, When, What, Where),
3. Write the reference citation using the 4W's and guidance from a correct example ([APA QuickGuide](#)); pay attention to correct formatting (punctuation, spacing, capitalization, italics).
4. Proofread your work.

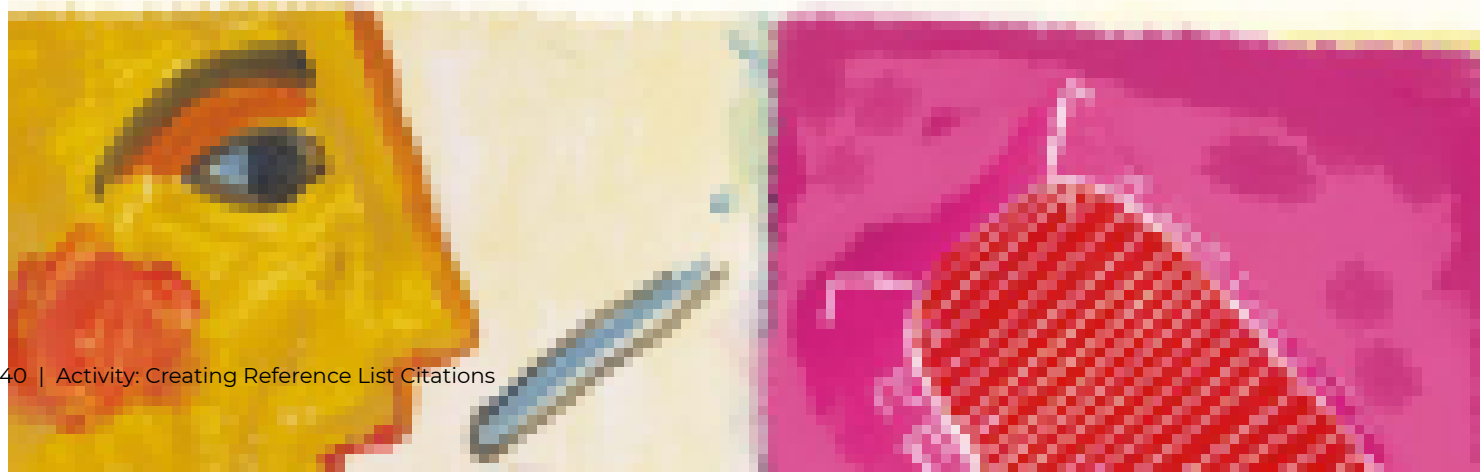
**Complete the activities below to practice creating reference citations**

## Activity 1

# Applying Cross-Curricular Approaches Creatively

Jonathan Barnes

LEARNING TO TEACH IN THE PRIMARY SCHOOL



You want to create a reference citation for the eBook above. Drag and drop each element of the reference citation into their correct box.



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## Activity 2

# THE IMPORTANCE OF PLAY IN EARLY CHILDHOOD EDUCATION

Psychoanalytic, Attachment, and  
Developmental Perspectives

---

Edited by Marilyn Charles and Jill B...



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A catalog record has been requested for this book



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<https://kpu.pressbooks.pub/apastyle/?p=72#h5p-16>

### Activity 3

The screenshot shows the BCTF website with the URL [bctf.ca/IssuesInEducation.aspx?id=5774](https://bctf.ca/IssuesInEducation.aspx?id=5774) in the browser address bar. The page features a navigation menu with links to Home, E-mail Lists, Links, A to Z Index, Contact Us, and Help. The main content area is titled 'Inclusive Education' and includes a paragraph about B.C. teachers' beliefs in inclusion, a 'BCTF Policy Statement on Inclusion' section, and a list of 'Provincial Specialist Associations'.

**BCTF** | British Columbia Teachers' Federation

Home | E-mail Lists | Links | A to Z Index | Contact Us | Help

About Us | News & Events | Publications | Social Justice | Issues in Education

Site Search  Google Custom Search Quick Links

Home > Issues in Education > Inclusive Education

### Inclusive Education

B.C. teachers believe in inclusion and have adopted a policy that every student is entitled to an appropriate education. Students with special needs have a right to access an inclusionary public education system which prepares them for full citizenship in a democratic society.

#### BCTF Policy Statement on Inclusion

The 2018 Annual General Meeting passed a **policy statement on inclusion** confirming the BCTF's commitment to inclusion of all students in a fully funded universal public education system, expressing principles with regard to inclusion of students with special needs.

#### Provincial Specialist Associations

There are six BCTF provincial specialist associations which focus professional thinking on practices and strategies to serve the needs of students who, for example, have a learning disability, are gifted, face physical challenges, or who fit within other categories of special education. They are:

- Association for Educators of Gifted, Talented, and Creative Children in B.C.
- B.C. Alternate Education Association
- B.C. Educators for Distributed Learning PSA
- B.C. School Counsellors' Association
- Learning Assistance Teachers' Association
- Teachers of Inclusive Education - British Columbia



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# 18. Summary of the Four W's

The infographic below provides an overview of each of the 4W's with some examples.

You can download the full 2-page APA 7th edition overview infographic here:

[APA 7th Edition Overview Infographic \[PDF\]](#).

## Author

### AUTHOR TYPE

**People**

**Individual author**

- Lucas, G.

**Multiple authors**

- Lucas, G., & Evans, C.

**Group**

**Organization**

- World Health Organization.
- Alberta Teachers' Association.

**Government Agency**

- Alberta Education.
- Statistics Canada.

**Missing Author?**

Replace with the **title** of the work

Golden lion tamarin. [n.d.]. National Geographic. <https://www.nationalgeographic.com/animals/mammals/t/golden-lion-tamarin/>

**REFERENCE LIST ENTRY CITATIONS**

**Reference list entries of:**

1-20 authors include: **all** authors

21+ authors include: first **19** authors...last author.

**Author Entry Structure:**

Single author: Family name, Initials.  
Example: Smith, J. J.

Multiple authors: Family name, Initials, & Family name, Initials.  
Example: Smith, J. J., Lucas, G., & Evans, C.

**IN-TEXT CITATIONS**

For **1 author** include: Family name  
Example: (Smith, 2010)

For **2 authors** include: Family name & Family name  
Example: (Lucas & Evans, 2011)

For **3+ authors** include: First author, et al.  
Example: (Smith et al., 2010)

For Group authors with abbreviation include:

- 1st citation: Full name [abbreviation]  
Example: (World Health Organization [WHO], 2020)
- After 1st: Abbreviation  
Example: (WHO, 2020)

## Date

Date Type	Date Format	Used	Example
Year	(YYYY).	Most often (ex. book, article)	(2020).
Year, month	(YYYY, Month).	Source published monthly	(2020, September).
Year, season	(YYYY, Season).	Source published seasonally	(2020, Fall).
Exact date	(YYYY, Month DD).	Source frequently published	(2020, September 6).
Missing date	(n.d.).	No date for source	(n.d.).

- All citations use Year First format, except for personal communication in-text citations which use Month DD, YYYY format.
- For books/eBooks use copyright date for all citations. But do not use website copyright date for webpages.
- "Accessed on" and "Retrieved from" dates are mostly **not** included in reference citations.
- \*Exception: citing changeable unarchived sources (Dictionary, Twitter profile, Facebook page, Google Maps, etc.)

## Title

**Title written in Sentence case.**

Only capitalize:

- First word of title
- First word of subtitle
- Proper nouns

**When to italicize the Work's Title:**

When it's a standalone work; most common

- Examples: Books, Reports, Dissertations & Theses, Films & TV Series, Social Media, Webpages, YouTube Video

Citation example - Webpage template:  
Name. (Date). *Webpage title*. Website Title. URL

**When to use brackets:**

For non-textual, non-scholarly works.

- Examples: Multimedia, social media

Citation example - YouTube Video:  
Fogarty, M. [Grammar Girl]. (2016, September 30). *How to diagram a sentence (absolute basics)* [Video]. YouTube. <https://www.youtube.com/watch?v=ab8Y379a1eI>

Missing the title?  
insert your own [descriptive title]

**When to italicize the Work's Source?**

When it's a part of another source

- Examples: Article within a Journal, Newspaper or Periodical Article, Edited Book Chapter, Blog Post, TV Episode

Citation example - Journal Article:  
McCauley, S. M., & Christiansen, M. H. (2019). Language learning use: A cross-linguistic model of child language development. *Psychological Review*, 126(1), 1-51. <https://doi.org/10.1037/rev0000126>

## Source Location

**A work's source location may include...**

- DOI or URL
- Journal title, volume, issue
- Page range of work
- The work's source
- Publisher name
- Production company
- Institution or organization
- Database title
- Et cetera...

**Digital Object Identifier (DOI):**

- Include for online and physical works when available
- Is a work's unique, stable link.
- Uses hyperlink format: <https://doi.org/...>

**DOIs and URLs should be hyperlinked**

**Missing the DOI?**

For online works:

- use URLs for websites
- Within library databases include URLs when instructors require them.
- APA does not require them due to access barriers.

For physical works:

- your citation is complete after publication information.

**A work's publisher location is no longer included in APA citations.**

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## PART IV

# PART FOUR: IN-TEXT CITATIONS

### *Learning Outcome*

After completing this chapter, you will be able to:

- Create and format in-text citations in APA Style.



# 19. What is an In-Text Citation?

If you want to include information from a source you consulted in your paper, you need to create an **in-text citation**. As mentioned before, in-text citations use only a few details of the source, enough to locate its matching reference citation in the reference list.

In APA style you need to include the following elements for **all** in-text citations, whether you are citing a book, a journal or trade article, a website or any other item:

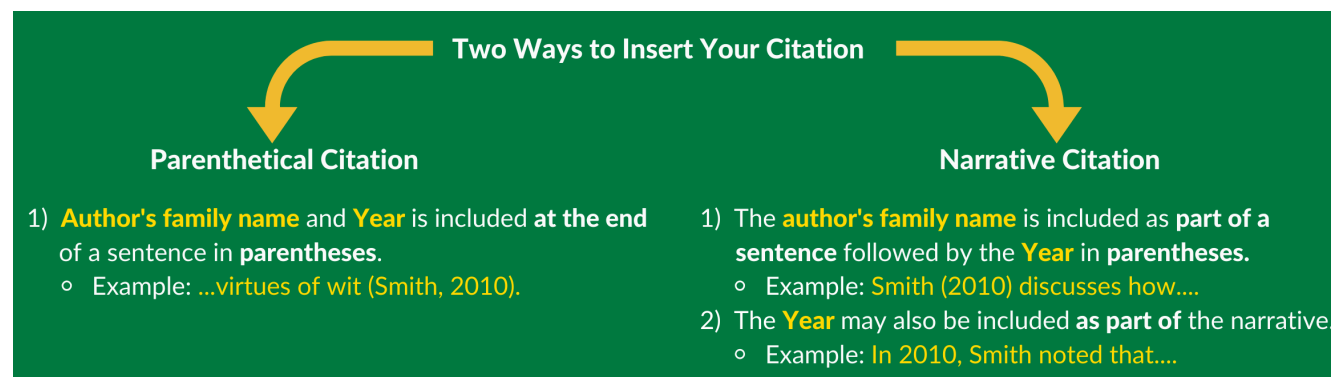
- the author's family name(s) or the group name
- the year
- and if you are quoting word for word, also the page number or other locator\*

*\*Instructors may prefer location information for all in-text citations, so check with your instructor.*

## Where do I place citations in my writing?

Because in-text citations tell your reader which ideas belong to you and which ideas belong to someone else, it is crucial that you place them correctly. There are two different ways that you can include in-text citations into your assignments:

- as a *parenthetical citation* at the end of your sentence
- as a *narrative citation* as part of the sentence



## Examples


### 1. In-text citation example for a paraphrase

Click on the  symbol to learn about the parenthetical and narrative citation used in these paraphrases.



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## 2. In-text citation examples for a short quote

Click on the  symbol to learn about how to add in-text citations for short quotes (less than 40 words).

### Narrative Citation




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### Parenthetical Citation



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## 3. In-text citation examples for a long quote

Click on the  symbol to learn about how to add in-text citations for long quotes (more than 40 words).

### Narrative Citation



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### Parenthetical Citation



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### What if there aren't any page numbers?

Some sources don't have page numbers, in which case you should try to include some other pinpoint, so your reader can find the quote more easily. This could be a section heading, a chapter number, paragraph, and so on.

The image below details some location information examples and their appropriate abbreviation. Also, check out our In-text Citations tab on the APA Citation guide for some examples.



#### When to cite specific location information?

- Use when **quoting** a source or when paraphrasing a **specific passage** in a longer-length work.
  - Note: Your instructor may prefer that you include this information for all in-text citations.

#### Examples of location information

Type	Use	Example
Page	p.	p. 3
Pages	pp.	pp. 3-5
Paragraph	para.	para. 4
Paragraphs	paras.	paras. 4-5
Table	Table	Table 1
Time stamp	00:00:00	1:30:40
Slide(s)	Slide #	Slide 7
Act, Scene, Line(s)	0.0.00-00	1.3.36-37

### What if there is no author? What if there are multiple authors? What if there is no date?

Whatever the situation, you still need to cite your source. Check out the APA Citation guide for answers to these and other questions, and if you need help, please ask us.

**Tip:** It is easiest to create the reference citation first and then its matching in-text citation(s).

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## 20. In-Text Citations Activity

In this section, complete the following three activities to practice creating parenthetical and narrative in-text citations by typing in the in-text citation.

---



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## PART V

# PART FIVE: HOW IT ALL WORKS TOGETHER

### *Learning Outcome*

After completing this chapter, you will be able to:

- Create and format reference list and in-text citations in APA Style.



## 21. How it All Works Together

As we have covered, reference list citations and in-text citations should match each other. They work together to clearly indicate which sources provide support to your assignment.



You wouldn't want to wear mismatched socks, just like you don't want mismatched citations!



You want your in-text and reference list citations (and socks) to match each other!

\*One exception is personal communication, which is cited as an in-text citation, but is not included in the reference list.\*



**Why?** Your reader can't access your personal experiences.

---

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"Opinion" by unknown author is licensed under [a href="https://creativecommons.org/publicdomain/zero/1.0/](https://creativecommons.org/publicdomain/zero/1.0/)CC0 1.0 International.

## 22. Matching Reference and In-Text Citations Activity

For the four questions in this activity, match the reference citation to their corresponding in-text citation by choosing the correct in-text citation from a selection of choices.

---

Godin, K. M., Patte, K. A., & Leatherdale, S. T. (2018, February). Examining predictors of breakfast skipping and breakfast program use among secondary school students in the COMPASS study. *Journal of School Health*, 88(2), 150-158.

<https://doi.org/10.1111/josh.12590>



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Centre for the Study of Historical Consciousness. (n.d.). *Historical thinking concepts*. Historical Thinking Project. <http://historicalthinking.ca/historical-thinking-concepts>



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McRae, P. (2020, Winter). Ambiguous but gaining momentum. *ATA Magazine*, 100(2), 30-32.

[https://www.teachers.ab.ca/SiteCollectionDocuments/ATA/ATA%20Magazine/Vol%20100/Vol100-No2-Winter\\_2020.pdf](https://www.teachers.ab.ca/SiteCollectionDocuments/ATA/ATA%20Magazine/Vol%20100/Vol100-No2-Winter_2020.pdf)



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Sensoy, Ö., & DiAngelo, R. (2017). *Is everyone really equal?: An introduction to key concepts in social justice education* (2nd ed.). Teachers College Press.



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# APA and Writing Support

Available resources to help you with APA Style citation

## *Citing in APA Style*

- KPU Library APA Citation Guide
  - many tips on in-text and reference list citations, as well as examples on how to cite various sources and a handy Quick Guide.
- 2-page APA overview infographic from the University of Alberta Library
  - download it [here](#).
- The official APA Style and Grammar Guidelines website
  - many resources, such as sample papers and many more citation examples (including information about citing a source that is cited within the work you are reading).

## *Ask Us!*

- Library staff are here to help!
  - Click on [Ask Us](#) on the Library website to chat with us or send us an email
- For more in-depth citation questions, contact the Academic Integrity Liaison Librarian
  - send an email or schedule an appointment [here](#)

## *Writing Support*

- For writing assistance

- visit the KPU Learning Centre webpage
- For other student services
  - check out the Student Support webpage

# Conclusion

**Thank you for completing the APA Style Citation Tutorial!**

This tutorial is available for you to return to at any time.

KPU Library would appreciate it if you could complete the Feedback Form below. Your response will help us improve this tutorial and learn about your experience.



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# References and Attribution

## References

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# Changes

The modifications from the original Pressbook include:

- Added new Chapter “What is a Citation”
- Chapter “Why we Cite” expanded
- Chapter “Why Apa”: renamed “What is Apa” and revised
- Chapter “Exploring Source Types” info expanded; subchapter headings changed
- Chapter “How Do I Know The Source Is A Webpage?”: changed the CAST webpage example to UNESCO example
- Added new Chapter “Activity: Which Source Type is This?”
- Chapter “Two Types of Citation”: replaced image with own image and updated content
- Chapter “Creating Reference List Citations”: divided into four separate chapters:
  - Creating Reference List Citations: Journal Articles
  - Creating Reference List Citations: Trade Articles
  - Creating Reference List Citations: Webpages
  - Creating Reference List Citations: Books/ebooks
    - added H5P activity “The 4Ws” for trade articles, webpages, books/ebooks chapters
    - added two new H5P activities for each of the four chapters (Exercise 1: Find the elements needed for a reference list citation; Exercise 2: Exercise 2: How do you write each citation element in APA Style?)
- Chapter “Creating Reference List Citation Activity”: Removed activities 1 and 3; added new activity
- Created separate chapter for the Overview of the four Ws infographic
- Chapter “What is an In-Text Citation”: added own content; removed image of crumpled paper and of corresponding references
- Chapter “How it All Works Together”: replaced corresponding references image
- Chapter “APA and Writing Support”: updated to reflect KPU resources
- Chapter “Conclusion”: created own Feedback form using LibWizard (instead of Google Forms)